

Maximizing Job Searching through Online Networking

1st and 3rd Tuesday

10:00 a.m. - Noon

**Idaho Department of Labor
219 W. Main St. - Boise**

2nd and 4th Wednesday

10:00 a.m. - Noon

**Idaho Department of Labor
205 E. Watertower Lane - Meridian**

1st and 3rd Thursday

10:00 a.m. - Noon

**Idaho Department of Labor
4514 Thomas Jefferson St. - Caldwell**

**Learn to use online networking tools to build and cultivate relationships
and uncover new job prospects.**

During this FREE workshop, you will learn:

- The importance of defining your goals before going online.
- About the most popular social and business networking sites.
- How to register and get connected on one of the most popular networking sites, LinkedIn.
- How to create, build and cultivate relationships over the Web.
- Why employers and recruiters are actively scanning networking sites for potential candidates.
- The rules of online etiquette.

***To be successful in this class you need good computer skills and
know how to navigate the Internet.***

**For more information on the Boise workshop please contact Alisa Bondurant at
(208) 332-3575 x3545 or via e-mail at alisa.bondurant@labor.idaho.gov**

**For more information on the Meridian workshop please contact Brittany Menzel at
(208) 332-7785 x3307 or via e-mail at brittany.menzel@labor.idaho.gov**

**For more information on the Canyon County workshop please contact Amanda Delgado at
(208) 364-7781 x3399 or via e-mail at amanda.delgado@labor.idaho.gov**

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